

WINSFORD PARISH COUNCIL

Draft Minutes of the Annual Meeting of Winsford Parish Council Held on Wednesday 8th May 2019 at 7.30pm in Winsford Village Hall

PRESENT: Councillors: Mel Mileham (MM), John Bray (JB), Sarah Little (SL), County Councillor Frances Nicholson (FN) (part of meeting), District Councillor Steven Pugsley (SP) (part of meeting), and Parish Clerk Nic Kemp (NK)

With both the Chairman and Vice-Chairman absent, MM was elected to chair the meeting and opened the meeting at 7.50pm.

22.1 Election of Chairman - MM proposed Councillor Wilkins (not present) as Chairman (JB sec). Unanimously agreed

22.2 Election of Vice-Chairman - MM proposed Councillor Connell (not present) as Vice-Chairman (SL sec). Unanimously agreed

22.3 Declaration of Acceptance of Office

MM, JB and SL had all completed their Acceptance of Office forms prior to the meeting. MM proposed that Cllrs Wilkins, Connell and Watts-Mabbott be given until the next meeting on 20 May 2019 to make their Declarations of Acceptance of Office.

22.4 Public Question Time - None

22.5 Apologies for Absence - Councillors Colin Wilkins (CW), Kevin Connell (KC) and Patrick Watts-Mabbott (PWM)

22.6 Declaration of Interests - The Clerk explained that the Declaration of Interests was each Councillor's individual responsibility to register and to update with any change of circumstances. The Clerk issued a copy of the Code of Conduct the SL, and will print off a copy for each Councillor at the next meeting. The Clerk also reminded all that it was each Councillor's individual responsibility to declare an interest in any agenda item necessary for themselves.

22.7 Minutes of the Meeting held 25 March and any Outstanding Actions - JB proposed the minutes be signed. MM signed the minutes as a true and accurate record of the meeting held on 25 March with one amendment to the wording of item 20.4.b Damage to Ford. Matters Arising - Yellowcombe Leat - ongoing.

22.10 Nominations for the Parish Members of the Exmoor National Park Authority - taken out of order to allow FN to contribute. FN explained the make up of ENPA being 6 members from County Council (4 Somerset, 2 Devon), 6 members from District Council (4 Somerset, 2 Devon), 5 members appointed by the Secretary of State, and 5 elected from the Parish nominations.

MM thanked FN and proposed adjourning the decision on Winsford's nomination to the meeting on 20 May.

FN left the meeting

22.8 Training - It was agreed that the Clerk would book 4 places (4th place is free) on the SALC Councillor training in Williton on 4 June. SL and MM would like to attend. KC has indicated he would like to attend.

22.9 Finance

22.9.a - The Clerk gave the financial report, and it was retrospectively agreed to pay Dan Passmore £80 for the repair of the Noticeboard

22.9.b - It was agreed to proceed with the meeting the Clerk had arranged for 20 May 2019 at 10am to update the signatories on the CoFund account. Clerk to confirm to agent, and to invite current signatories to meeting. New signatories to be CW, MM and PWM.

SP joined the meeting

22.11 Correspondence and Emails received - The Clerk has received the Local Plan. SP explained this is relevant for planning decisions. MM queried if SP had any knowledge of the application for the mast at Halse Farm. SP suggested Dan James at ENPA may have some details. Clerk to contact Dan James.

Clerk has also received the Rural Worker and Succession Farm Dwelling consultation. Clerk to request extension to consultation period.

Clerk has received insurance quote. Price has increased slightly from last year. Clerk to query if was 2 year fixed price.

22.12 Reports from Committees - None

22.13 Items for Next Agenda - Nominations for Exmoor National Park Authority and election meeting; planning application for Mast at Halse Farm, including consideration of committee formed to deal with mast application

22.14 Date of Next Meeting - the next ordinary meeting of Winsford Parish Council will be at 7.30pm, Monday 20 May 2019. SP gave apologies and confirmed he will not be able to attend this meeting

There being no further business, the MM closed the meeting at 9.05pm

Date.....

Signed.....