**WINSFORD PARISH COUNCIL**

**Minutes of the Extraordinary Meeting of Winsford Parish Council**

**Held on Tuesday 27 August 2019 at 7.30pm in Winsford Village Hall**

**PRESENT:** Councillors: Colin Wilkins (CW) – Chair, Kevin Connell (KC) – Vice Chair, John Bray (JB), Sarah Little (SL) – part of meeting, Patrick Watts-Mabbott (PWM), and Parish Clerk Nic Kemp (NK)

**26.1 Public Question Time** – None

**26.2 Apologies for Absence** – CW noted that SL was absent

**26.3 Declaration of Interests –** None

SL joined the meeting at 7.35pm

**26.4 Actions required on the Winsford Charitable Trust / Winsford Recreation Ground**

 **26.4.a To agree name of the Trust –** to avoid confusion with the Recreation Association, and understanding that the Trust was responsible only for the Village Green, it was agreed to call the Trust: Winsford Charitable Trust (WCT).

 **26.4.b To receive financial report and review allocation of funds and accounts –** Clerk delivered the financial report. The Trust currently has £590.27 available to spend, £3,021.13 in reserve earning £2-£3 pa, and the investment valued at £29,898.64. It was agreed the reserve needed to be made available to spend or invested.

 **26.4.c To agree budget for year ending 31 March 2020 –** Estimate £800 income from investment. Expected costs for year - £600 grass cutting, £60 account fee, £200 play equipment inspection, possible contribution to insurance cover included in Council insurance, repairs to play equipment. It was agreed that the negative budget would be subsidised by Council funds to maintain the village green and play equipment

 **26.4.d To consider requirement for Trust Deed/Constitution –** To be deferred to later meeting pending MM and Clerk visiting SALC to research WCT.

 **26.4.e To resolve to designate Winsford Parish Council to act on the Trust’s behalf in pursuit of its charitable objectives, in particular, but not exclusively, to manage and maintain the village green and the play equipment, requiring the PC to report annually to the Trust on the discharge of this responsibility including details of expenditure incurred in the management and maintenance of the village green and play equipment, and to transfer a budgeted sum of money to the PC to fund this activity –** withdrawn.

 **26.4.f To consider how future Trust meetings are arranged –** It was agreed to have an agenda item on Ordinary Council meetings to consider Trust matters. Clerk advised there may be a requirement for a separate AGM.

 **26.4.g To consider ongoing costs anticipated for the Trust, propose draft budget for 2020-21, and determine the need for a grant towards costs –** To be deferred to later meeting pending MM and Clerk visiting SALC to research WCT.

 **26.4.h To review work completed on Play Equipment, and to agree payment of invoice of £1,066.80 to Alvian Play and Recreation –** CW confirmed the work had been completed. It was agreed to pay Alvian Ltd £1,066.80 for the repair of the play equipment, from Council funds.

 **26.4.i To receive an update on the Investment account –** Clerk advised the address had been confirmed as updated 27/9/19, so all future statements should be delivered. CW passed on recent statement sent to previous address.

 **26.4.j To consider allocation of hours for the Clerk –** Clerk advised already spent 15 hours researching WCT. Est further 8-10 hours including visit to SALC with MM. It was agreed Clerk could be paid up to 25 additional hours as one off to finalise work on WCT.

There being no further business, the CW closed the meeting at 8.45pm

Date………………………………………………. Signed……………………………………………….