

WINSFORD PARISH COUNCIL

Minutes of the Meeting of Winsford Parish Council

Held on Monday 25th September 2017 at 7.30pm in Winsford Village Hall

PRESENT: Chairman: David Godsal (DG), Vice-Chairman: Kevin Connell (KC),
Councillors: Mel Mileham (MM), Colin Wilkins (CW) and Parish Clerk Caroline Moore (CM).
WSC N Thwaites (NT), B Heywood (BH) & SCC F Nicholson (FN)
2 members of the public were also in attendance.

17:67 Apologies for non attendance: John Bray, Steve Hunt and Beverley Flanagan

17:68 Declaration of Interest: There were no declarations of interest.

17:69 Minutes of the previous meeting - 31st July 2017: The Chair thanked KC for managing the last meeting, held on 31st July 2017, from which there were no issues with the minutes, which were agreed as a true record. It was noted from these minutes that SH will continue to keep a record of any on-going problems with large vehicles. BF had pointed out that consideration needs to be given to the Camp Site, who would be very unhappy if their business was affected by signs restricting visiting vehicles. The Chair reported there is to be a signpost course in November 2017 which BF hopes to attend. BF also intends to put an insert into the Parish magazine asking for volunteers for the Emergency Plan. BF also reported that Dave Mileham has produced a direction sign for the Recreation Field, and this will be put up shortly. A new noticeboard is also being constructed.

17:70 Actions from the previous minutes/Matters Arising:

- a. Bins: CW proposed the purchase of 2 new bins as the current ones are old and in a poor state. CM advised the meeting that Dulverton had recently purchased new bins at £175.00 each, with additional costs for amendments to the Ivere contract and risk assessment. The Chair proposed that Winsford keep their 2 current 'preloved' bins for another 6 months and review the situation at that time. CW also advised that the cricket ground bin was quickly filling up with rubbish from the concrete lorry drivers. In addition, CW advised that the fly-tipping has stopped.
- b. Voluntary Donation Box and Car Park Safety Update: The Chair clarified that the fall referenced in the last parish meeting had occurred approximately 9 years ago, and advised that Highways were currently filling in some potholes, for which he had offered encouragement and thanks. CW advised that he had asked in the region of 20 people in the village for their thoughts on a voluntary donation box, and all were in favour of one. The Chair advised that no decision on this could be made today without all Councillors present, and this point was deferred to the Annual Assembly.
- c. First-Aid and Defibrillator Training: BF had submitted an update to the Chair on first-aid and defibrillator training, which was read out and discussed at the meeting. BF advised that the Village Hall Committee is still to meet to discuss, and if they are happy, Sue Hayes would be willing to donate the income from the next bingo night, towards the purchase of the cabinet. BF highlighted that there will be a need for additional fund-raising or a grant application, as a new cabinet costs in the region of £1200 plus £200 for first-aid training. A decision will also need to be made regarding a suitable secure location point for the defibrillator that can be accessed at all times. BF also has a local person in mind for the first-aid training, who will be contacted once the defibrillator location site is established.
- d. Website: BF had also submitted an update to the Chair on the Website, which was read out and discussed at the meeting. In this, BF advised that a separate sister site is required because an archive site will be too large to work well with the Winsford site, incurring possible costs of hosting at £10-£20 per month, building the website at £1000 or creating our own with appropriate on-going training at cost. BF advised grants may be available but has not investigated that option yet.

- e. Insurance: In the absence of SH, this item will be deferred to the next meeting. In the meantime, CM advised that some insurance costs obtained from neighbouring parishes had been shared with SH as requested from the last meeting. SH will be carefully reviewing Winsford Parish's insurance costs, looking for any duplications in cover from the Village Hall, etc.

17:71 Financial Report: CM read out the finance report to date, advising that since the last meeting the following cheques had been written:

22nd August 2017 S Blackmore, wall repair £455.00
22nd August 2017 C Moore, monthly salary & expenses £128.13
7th September 2017 C Moore, monthly salary & expenses £166.95

All expenditure was approved.

The Chair advised that there may be one more invoice to come from Mike Hillier. CW advised the meeting that the lady living in Winn Cottage has also done a considerable amount of gardening work on the village green, and will forward her contact details to the Chair so that the Parish can offer their thanks to her.

17:72 Logging & Co-ordination of External Meetings: The Chair supported the logging and co-ordination of external meetings, and advised the meeting that KC will be attending the next Consultative Committee Meeting, to be held on 23rd November 2017 and their panel meeting prior to that on 7th November 2017.

The Chair also advised the meeting that he had met with the landowner of the land adjacent to Howetown Lane, advising him of parishioners' concerns regarding access and drainage in connection with the recent laying of a concrete drive across his land. CW advised the meeting that cracks are appearing on the road surface from the bridge to the main road and drains are dropping. MM has a photograph from Autumn 2016 after the flooding to compare the current drainage, and Highways should be made aware. In the meantime, the Chair advised that the Park are aware of the situation and was awaiting their action.

17:73 Correspondence and E-mails

- a. Anonymous Complaint Letter (Shoots): The Chair had previously circulated to all a copy of a recent anonymous complaint letter concerning shoots addressed to the Clerk and there was general discussion regarding issues surrounding the shoots and the damage caused by quadbikes. KC asked the Council if there was a shooting Code of Practice which everyone could make themselves familiar with, and in the meantime FN advised the Council that Sarah Brown at the Parks Office was the contact person for issues that needing addressing. (After-note: MM kindly forwarded a copy of the "Code of Good Practice for Shoots" to all Councillors on 29 Sep).
- b. Fly-Tipping: As previously reported by CW, there is no fly-tipping at present.

17:74 Reports from Committees: The Chair thanked KC for his report on the ECPF held on 14th September 2017, previously circulated. The Chair advised that www.roadworks.org is a very good website, which gives up-to-date information on local road closures, and will be asking BF to put a link to this on the Parish's website. The Chair has asked JB which salt bins are to be filled, and is awaiting a response. There was discussion involving the numbering and logging of salt bins, to make their location easier. MM advised that she will be going to the next Flood Group Meeting, to be held in October.

17:75 Planning Applications and Decisions:

- a. Upcott Farm HRN17/03 Approved
- b. Upcott Farm GDO 17/18 Refused
- c. Eastercote WTPO17/06 Not Yet Decided
- d. Linden Terrace, Winsford 6/40/17/107 Not Yet Decided

17:76 Village Mobile Coverage: SH had earlier sent an e-mail to all advising that there was to be a focus of decision making on the most appropriate location of a mast for mobile phone signals.

17:77 Village Christmas Tree and Carols: The Chair advised that there will be Christmas Carols sung on 20th December 2017 around the village Christmas tree, for which BF and SH have a private supplier.

17:78 Other Business Directed to the Clerk/Chairman: The Chair reminded all present that he will be retiring from the Parish Council next Spring 2018 after 9 years' service as Chairman, and that he had received a resignation letter from BF, advising that she also wished to retire from the Parish Council in the Spring 2018. Therefore there will be vacancies for a new Parish Chairman and a Parish Councillor in early 2018, and an advertisement for these vacancies is to be placed in the Across Exmoor magazine.

FN encouraged the Chair and all councillors present to participate in an integrated responsive family support service consultation and will shortly be e-mailing a link to everyone to enable this.

17:79 Date of Next Meeting: Monday 27th November 2017.

The Chair thanked everyone for attending the meeting, and closed it at 9.00pm.

Date.....

Signed.....